



Sint Maarten Institute of Science and Technology

A leap forward into your future

ENROLLMENT AGREEMENT

Sint Maarten Institute of Science and Technology

P/a: Paradise Rd. 4, Waymouth Hill

Philipsburg, Sint Maarten

+1-721-587-8266

<http://sxmcollege.org> / info@sxmcollege.org

Student Full Name: _____

Present Address:

Permanent Address:

Phone (home): _____

(work) _____

(Cell) _____

Date of Birth: _____

Student I.D. No.: _____

E-mail: _____

PROGRAM INFORMATION:

Program: _____

Start Date: _____

Program Length: _____ **(in Credit hours)**

TUITION:

The total cost for the _____ program:

Tuition: \$.....

Administration/Registration Fee \$.....

Books/Supplies \$..... (Included in the total cost)

Total Program Costs \$.....



Student Initial _____

TUITION PAYMENTS:

1. A payment of \$is due with signing of the enrollment agreement.
2. Tuition payment:
\$ due no later than weeks prior to class, payable by cash or on bank account at Windward Islands Bank USD \$ account:
3. These options are available to all students

CANCELLATION AND REFUND POLICY:

If for any reason an applicant is not accepted by the institute, the applicant is entitled to a full refund of all monies paid.

Three-Day Cancellation: An applicant who provides written notice of cancellation within three days (excluding Saturday, Sunday and holidays) of signing an enrollment agreement is entitled to a refund of all monies paid. No later than 30 days of receiving the notice of cancellation, the school shall provide the 100% refund.

Other Cancellations: An applicant requesting cancellation more than three days after signing the enrollment agreement, making an initial payment, but prior to entering the school, is entitled to a full refund of all monies paid, minus the registration fee of \$

Refund after the commencement of classes:

- A. After 30 days of commencement of classes there shall be no possibility of refund, since all Instructors signed their schedule commitment to the program,
- B. A student will be determined to be withdrawn from the institution if the student has not attended any classes for a period exceeding 30 days (on-site and online) and as such forfeits any consideration for reimbursement,

Books, supplies and fees:

All books, methods and material are included in the total program costs.



THE STUDENT UNDERSTANDS:

1. The Institution does not accept credit for previous education, training or work experience,
2. The Institution reserves the right to reschedule the program start date when the number of participants is too small,
3. The Institution will not be responsible for any statement of policy or procedure that does not appear in the Institution program description,
5. The Institution reserves the right to discontinue the participant's courses for unsatisfactory progress, nonpayment of tuition or failure to abide by the Institutions rules,
6. Information concerning other schools that may accept the Institution's credits toward their programs can be obtained by contacting the office of the President. It should not be assumed that the program described could be transferred to another institution. The Institution does not guarantee the transferability of credits to a college, university or institution. Any decision on the comparability, appropriateness and applicability of credits and whether they should be accepted is the decision of the receiving institution.
7. This document does not constitute a binding agreement until accepted in writing by all parties.

Student initial _____

PARTICIPANT'S ACKNOWLEDGEMENTS:

1. I hereby acknowledge receipt of the Institution's program description dated____
_____, which contains information describing the program offered, and equipment/supplies provided. Institution's program description is included as a part of this enrollment agreement, and I acknowledge that I have received a copy and the materials.
_____ Student initials
2. Also, I have carefully read and received an exact copy of this enrollment agreement.
_____ Student initials
- 3, I understand that the Institution may terminate my enrollment if I fail to comply with attendance, academic and financial requirement or if I disrupt the normal activities of the Institution. While enrolled in the Institution. I understand that I must maintain Satisfactory Academic Progress as described in the Institution's program description and that my financial obligation to the Institution must be paid in full before a certificate may be awarded.
4. I also understand that this institution does not guarantee job placement to graduates upon program/course completion or upon graduation.
_____ Student's initials



CONTRACT ACCEPTANCE:

I, the undersigned, have read and understand this agreement and acknowledge receipt of a copy. It is further understood and agreed that this agreement supersedes all prior or contemporaneous verbal or written agreements and may not be modified without the written agreement of the participant and the Institution's Official. I also understand that if I default upon this agreement I will be responsible for payment of any collection fees and other measures the Institution must take.

My signature below signifies that I have read and understand all aspects of this agreement and do recognize my legal responsibilities in regard to this contract.

Signed this _____ day of _____ 20____

Signature of participant

Date

Signature of Institution Official

Date

Representative's certification: I hereby certify that _____ has been interviewed by me and in my judgment, meets all requirements for acceptance as a participant. I further certify that there have been no verbal or written agreements or promises other than those appearing on this agreement.

By: _____ Date: _____

Student initial _____